

- ✓ **NATIONALLY RECOGNISED TRAINING**
- ✓ **SMART AND SKILLED**
- ✓ **RECOGNITION OF PRIOR LEARNING**



**Master Builders Association**  
New South Wales

# WORK SAFELY AT HEIGHTS TRAINING AND ASSESSMENT

## OVERVIEW

Master Builders Association of NSW Pty Ltd (Master Builders) is a Registered Training Organisation offering nationally recognised qualifications and courses across New South Wales which meet national industry standards.

The **Working at Heights** course is an invaluable program for anyone currently working in or new to the building and construction industry to gain knowledge in being able to prevent themselves and others from heights related injury. Undertaking the Work Safely at Heights course ensures that the risks associated with falling from heights are highlighted and safety precautions are implemented. A suitable candidate for this course is anyone working in the construction industry who enters a construction site.

Participants will be assessed against skills and knowledge that meet current industry requirements for the building sector. Industry requires that all units of competency be undertaken in a real or accurately simulated workplace environment.

This course provides an outcome in working at heights. Upon successful completion you will achieve a Statement of Attainment for units deemed competent.

## ENROLMENT

You will be required to provide evidence of meeting entry requirements upon enrolment, including any transcripts you have achieved from any prior training.

On enrolment, you will be required to provide copies of:

- Drivers licence (photo ID with address)
- Green Medicare Card or Passport
- A valid White Card

Participants will require sufficient language, literacy and numeracy skills to be able to engage in the assessment and to perform workplace tasks such as reading different types of texts, completing written documentation and recording work outcomes. If you require assistance, please contact us to discuss options available to you.

## RESOURCES

You will be required to bring a laptop or tablet digital device with internet access to undertake assessments online. You are also required to bring PPE, a valid Whitecard and ID, including a Drivers licence and Medicare card.

## NATIONALLY RECOGNISED TRAINING

Participants who successfully complete this course will be issued a Statement of Attainment for the nationally recognised units of competency:

- CPCCCM2012 Work safely at heights
- CPCCWHS2001 Apply WHS requirements, policies and procedures in the construction industry

## ENTRY REQUIREMENTS

Master Builders applies the following entry requirements:

- Be at least 15 years of age
- You have a valid White Card (general construction induction card) issued after September 2009
- Be proficient in spoken and written English, assessments must be undertaken in English.
- Bring original identification on the morning of the Course

## SMART AND SKILLED

This training may be subsidised by the NSW Government under the Smart and Skilled initiative. If you are eligible for the government subsidy, your student fee will be determined by the NSW Government.

Smart and Skilled prices are subject to funding availability. Fees and funding will be confirmed once we have received your successful application.

To be eligible, you must also meet the following Smart and Skilled eligibility criteria:

- You are at least 15 years old
- You live or work in NSW
- You are an Australian citizen or permanent resident or a humanitarian visa holder, or a New Zealand citizen
- You are no longer attending school.

## CLOTHING REQUIREMENTS

Whilst undertaking this course, participants must wear closed footwear and appropriate clothing suitable for a work environment (no thongs, singlets, shorts etc).

Participants are not required to bring any materials or purchase specific books to complete this course, although a device with internet access is required for assessments. Master Builders will provide all course materials, resources and access to PPE on the training day.

## COURSE STRUCTURE

This course is delivered over one day from 8:30am to 4:30pm. Visit our website for latest course information and locations.

Courses are run every Friday at the Master Builders Education Centre in Norwest and can be delivered on-site if suitable areas are available to complete practical assessments.

This course covers the following topics:

- Safely working at heights of at least 2 metres
- Hazard reporting
- Harness inspection
- Communicating with others
- Use of fall protection equipment / devices
- Use of anchor points

This course is delivered and assessed face-to-face in a classroom and workshop with:

- Online and Written assessments including a knowledge questionnaire consisting of short answer questions to be completed individually by the participant to obtain evidence of underpinning knowledge needed to work safely at heights.
- Practical assessment conducted one-on-one or in a small group. Where a small group is assessed, the assessor will ensure all aspects of assessment are clearly assessed for each participant in the group (this may involve tasks being completed more than once to ensure each participant is competent).
- Participants will also be assessed on their observable behaviour including oral questions to assess technical criteria relevant to techniques required for this unit of competency.

Participants are provided with a briefing of what is required to successfully complete the assessment; to ensure they are completely aware of the conduct of assessment as well as the required skills, knowledge and behaviour the assessor is looking for within the assessment.

Participants are offered multiple opportunities to demonstrate knowledge and skills throughout the program.

At the completion of all the assessment tasks the participant will be provided feedback on their abilities and responses.

## ASSESSMENT METHODS

You will be required to complete your assessment activities online, including sections for:

- Knowledge questions
- Practical projects

The knowledge questions are a series of questions designed to be answered comprehensively.

The practical projects are based on simulated working at heights activities. They will require you to perform a number of activities at heights of at least 2 metres, using different fall protection equipment / devices. They will also include traversing between anchor points and exiting work area.

Once your assessment has been submitted, your trainer / assessor will enter feedback and your results online. You will be notified by email accordingly.

## UNIQUE STUDENT IDENTIFIER (USI)

Any person undertaking nationally recognised training in Australia is required to have a Unique Student Identifier (USI). Master Builders cannot issue a Certificate or Statement of Attainment to a participant who does not have a USI. Master Builders will request the participant creates their USI prior to course commencement. If this is not possible Master Builders have facilities at their training centres for the participant to create their USI prior to course commencement with the assistance of Master Builders' staff. For further information on the USI please refer to our website or Participant Handbook.

## COURSE FEES

A general guide to fees for this course is:

Indicative pricing	
Master Builders Member Rate	\$180
Non-Member Rate	\$230

All fees are GST exempt.

Information about Master Builders fees, charges, refunds and withdrawals is provided in the Participant Handbook which is available on our website.