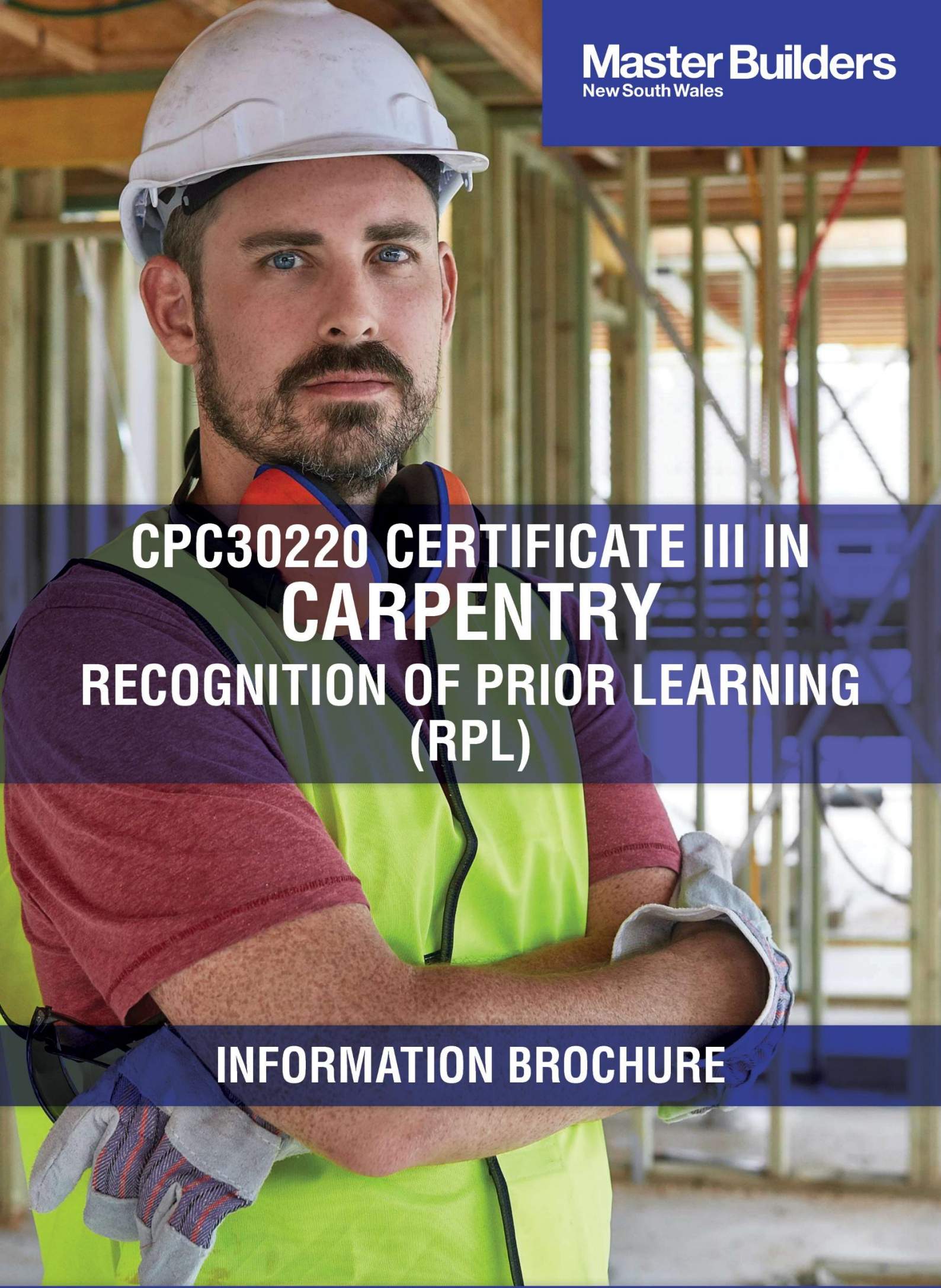

Master Builders
New South Wales

CPC30220 CERTIFICATE III IN CARPENTRY

RECOGNITION OF PRIOR LEARNING (RPL)

INFORMATION BROCHURE

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CPC30220 CERTIFICATE III IN CARPENTRY

RECOGNITION OF PRIOR LEARNING (RPL)

OVERVIEW

Master Builders Association of NSW Pty Ltd (Master Builders) is a Registered Training Organisation offering nationally recognised qualifications and courses across New South Wales which meet national industry standards.

The **CPC30220 Certificate III in Carpentry**, RPL offered by Master Builders is designed to formally recognise skills already gained through on-the-job carpentry related experience by a process called Recognition of Prior Learning.

This qualification provides a trade outcome in carpentry, covering residential and commercial work. Upon successful completion you will achieve qualification **CPC30220 Certificate III in Carpentry** or a Statement of Attainment for units deemed competent.

WHAT IS RPL?

Recognition of Prior Learning (RPL) is an assessment pathway that has been designed to acknowledge your full range of skills and knowledge, irrespective of how it has been acquired. This includes competencies gained through formal and informal study, work experience, employment, and other life experiences.

Master Builders is committed to helping you get your experience recognised, irrespective of where and how your learning has taken place.

WHAT DO I NEED TO STUDY ONLINE?

This course includes online assessments, therefore it is essential that you have access to a modern computer, laptop or tablet (Windows Operating System) with internet access, Adobe Reader and a smart phone or GoPro to assist in gathering evidence. You are required to have basic computer skills, including the ability to:

- Use Microsoft Office programs or similar
- Use internet to access information and research
- Use email and other communication tools
- Use phone or camera to gather evidence
- Save documents and evidence in folders
- Download and upload assessment items

ENROLMENT

You will be required to provide evidence of meeting entry requirements upon enrolment, including any transcripts you have achieved from any prior training.

On enrolment, you will be required to provide copies of:

- Driver's licence (photo ID with address)
- Green Medicare Card or Passport
- A valid White Card

ENTRY REQUIRMENTS

Master Builders applies the following entry requirements:

- Experience: minimum three (3) year's full time equivalent in a carpentry related role (experience must be within the last 10 years)
- Employment: employed and actively working on a range of carpentry projects
- References: two (2) references from direct supervisors who are licenced / qualified in carpentry and have worked with you for at least 12 months to verify your employment
- Site Access: access to sites and a valid White Card (General Construction Induction Card)
- Entry Quiz: achieve at least 80% during your application process
- Computer Literacy: basic computer skills and access to relevant technology
- Resources: own tools, equipment and resources to be able to undertake RPL practical projects

This RPL pathway has been designed to meet part of the Building Commission NSW criteria to apply for a Carpentry Contractor Licence. Building Commission NSW have specific criteria in addition to this qualification.

Visit the Building Commission NSW website for further information Building Commission NSW.

SMART AND SKILLED

This training may be subsidised by the NSW Government under the Smart and Skilled initiative. If you are eligible for the government subsidy, your student fee will be determined by the NSW Government.

Smart and Skilled prices are subject to funding availability. Fees and funding will be confirmed once we have received your successful application.

To be eligible, you must also meet the following Smart and Skilled eligibility criteria:

- You are at least 15 years old
- You live or work in NSW
- You are an Australian citizen or permanent resident or a humanitarian visa holder, or a New Zealand citizen
- You are no longer attending school

RPL ASSESSMENT METHODS

You will be required to complete an RPL assessment which includes sections for:

- Knowledge questions
- Practical projects and observations

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Participants will require sufficient language, literacy, and numeracy skills to be able to engage in the assessment and to perform workplace tasks such as calculating materials, interpreting building plans and specifications and recording work outcomes. If you require assistance, please contact us to discuss options available to you.

It is anticipated that the RPL process will take approximately (10) months. This allows an additional two (2) months for review any assessments requiring further evidence or reattempt. This program will require a study commitment of approx. 10-15 hours per week.

It is a condition of enrolment that you are working and have access to resources and job sites where you can undertake the full range of practical projects.

RESOURCES REQUIREMENTS

An RPL pathway will require you to have access to a carpentry work site and at least the below items:

- Computer with internet access
- Phone or laptop/iPad to gather video and photo evidence of undertaking practical tasks
- Personal Protective Equipment (PPE) including steel cap work boots, hearing protection, eye protection, and that all electrical tools and leads are tested and tagged
- Tools of the trade, materials and equipment to perform the assessment tasks including:
  - cordless drill / driver (type 2 driver bits)
  - skill / drop saw
  - bevel
  - hand saw
  - hammer
  - chisels
  - planes
  - clamps
  - marking out tools
  - measuring tapes and rule
  - saw stools
  - spirit levels and squares

An MBA Customer Service representative will assist you in getting started in our online platform and provide ongoing support during your enrolment. We are available between 8:30am and 5:00pm via phone and email, plus two (2) evenings per week between 4:00pm and 7:00pm for online trainer support for enrolled students.

The knowledge questions are a series of questions designed to be answered comprehensively. These questions relate to different units within the qualification and assess understanding of tasks and processes within the construction industry.

A portfolio of evidence is to be collected for practical projects outlined in your RPL assessment. This evidence includes documentary evidence, photos, and videos. Detailed instructions of evidence required and tasks to be undertaken are included in the RPL assessment.

You will be required to construct at least two full size houses at a minimum of 30 metres square. Sample evidence you will be required to provide includes:

- Planning projects and construction site safety
- Construct wall frames and partitions
- Erecting both timber and steel frames
- Set out and install ceiling frames
- Pitch a roof, including scotch valley, broken hip and valley and a gable
- Erect and dismantle scaffolding
- Frame and fit wet areas
- Install and replace windows and doors
- Set out site, basic formwork, and concreting
- Demonstrate use of explosive power tools
- Demonstrate use of levelling devices
- Install flooring system
- Install exterior fibrous cement weatherboards
- Basic demolition and site clean up

FEES AND SUBSIDES

A general guide to fees for this qualification pathway is:

Smart and Skilled Subsidised	
If you do not hold previous qualification	from $1,580
If you hold a previous qualification	from $1,900
Indicative pricing without NSW Government Subsidy	
Master Builders Member Rate	$2,200
Non-Member Rate	$2,400

MBA does not accept more than $1,000 in advance of service being provided. Please refer to the website.

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RPL STRUCTURE

In order to successfully achieve the **CPC30220 Certificate III in Carpentry**, participants must be assessed as competent in thirty four (34) units of competency. The units of competency offered by Master Builders are:

CODE	UNITS OF COMPETENCY TITLE
Participants must undertake the following mandatory core and elective units:	
CPCCCA2002	Use carpentry tools and equipment
CPCCCA2011	Handle carpentry materials
CPCCCA3001	Carry out general demolition of minor building structures
CPCCCA3002	Carry out setting out
CPCCCA3003	Install flooring systems
CPCCCA3004	Construct and erect wall frames
CPCCCA3005	Construct ceiling frames
CPCCCA3006	Erect roof trusses
CPCCCA3007	Construct pitched roofs
CPCCCA3008	Construct eaves
CPCCCA3010	Install windows and doors
CPCCCA3016	Construct, assemble and install timber external stairs
CPCCCA3017	Install exterior cladding
CPCCCA3024	Install lining, panelling and moulding
CPCCCA3025	Read and interpret plans, specifications and drawings for carpentry work
CPCCCA3028	Erect and dismantle formwork for footings and slabs on ground
CPCCCM2006	Apply basic levelling procedures
CPCCCM2008	Erect and dismantle restricted height scaffolding
CPCCCM2012	Work safely at heights
CPCCCO2013	Carry out concreting to simple forms
CPCCOM1012	Work effectively and sustainably in the construction industry
CPCCOM1014	Conduct workplace communication
CPCCOM1015	Carry out measurements and calculations
CPCCOM3001	Perform construction calculations to determine carpentry material requirements
CPCCOM3006	Carry out levelling operations
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry
CPCWHS3001	Identify construction work hazards and select risk control strategies
Participants all also required to undertake the following elective units:	
CPCCCA3012	Frame and fit wet area fixtures
CPCCCA3014	Construct and install bulkheads
CPCCCA3027	Set up, operate and maintain indirect action power-actuated power tools
CPCCCM2002	Carry out hand excavation
CPCCSF2004	Place and fix reinforcement materials
CPCCCA3026	Assemble partitions
CPCCOM1013	Plan and organise work