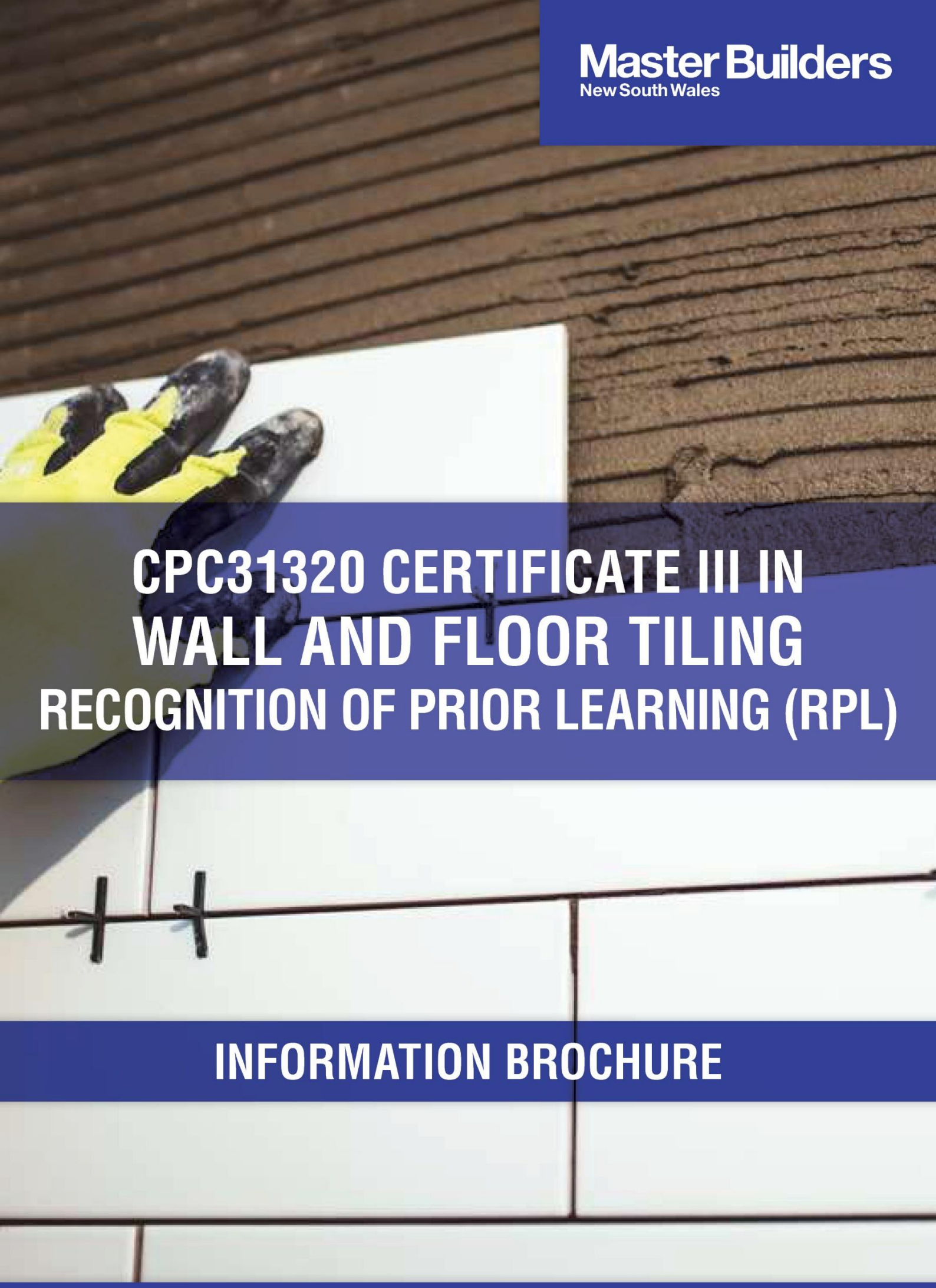


Master Builders
New South Wales

CPC31320 CERTIFICATE III IN WALL AND FLOOR TILING

RECOGNITION OF PRIOR LEARNING (RPL)

INFORMATION BROCHURE

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RECOGNITION OF PRIOR LEARNING (RPL)

OVERVIEW

Master Builders Association of NSW Pty Ltd (Master Builders) is a Registered Training Organisation offering nationally recognised qualifications and courses across New South Wales which meet national industry standards.

The **CPC31320 Certificate III in Wall and Floor Tiling**, onsite RPL offered by Master Builders is designed to formally recognise skills already gained through on-the-job wall and floor tiling related experience by a process called Recognition of Prior Learning.

This qualification provides a trade outcome in wall and floor tiling, covering residential and commercial work. Upon successful completion you will achieve qualification **CPC31320 Certificate III in Wall and Floor Tiling** or a Statement of Attainment for units deemed competent.

WHAT IS RPL?

Recognition of Prior Learning (RPL) is an assessment pathway that has been designed to acknowledge your full range of skills and knowledge, irrespective of how it has been acquired. This includes competencies gained through formal and informal study, work experience, employment, and other life experiences.

Master Builders is committed to helping you get your experience recognised, irrespective of where and how your learning has taken place.

WHAT DO I NEED TO STUDY ONLINE?

This course includes online assessments, therefore it is essential that you have access to a modern computer, laptop or tablet (Windows Operating System) with internet access, Adobe Reader and a smart phone or GoPro to assist in gathering evidence. You are required to have basic computer skills, including the ability to:

- Use Microsoft Office programs or similar
- Use internet to access information and research
- Use email and other communication tools
- Use phone or camera to gather evidence
- Save documents and evidence in folders
- Download and upload assessment items

ENROLMENT

You will be required to provide evidence of meeting entry requirements upon enrolment, including any transcripts you have achieved from any prior training.

On enrolment, you will be required to provide copies of:

- Driver's licence (photo ID with address)
- Green Medicare Card or Passport
- A valid White Card

ENTRY REQUIRMENTS

Master Builders applies the following entry requirements:

- Experience: minimum three (3) year's full time equivalent in a wall and floor tiling related role (experience must be within the last 10 years)
- Employment: employed and actively working on a range of wall and floor tiling projects
- References: two (2) references from direct supervisors who are licenced / qualified in wall and floor tiling and have worked with you for at least 12 months to verify your employment
- Site Access: access to sites and a valid White Card (General Construction Induction Card)
- Entry Quiz: achieve at least 80% during your application process
- Computer Literacy: basic computer skills and access to relevant technology
- Resources: own tools, equipment and resources to be able to undertake RPL practical projects

This RPL pathway has been designed to meet part of the Building Commission NSW criteria to apply for a Tiling Licence. Building Commission NSW have specific criteria in addition to this qualification.

Visit the Building Commission NSW website for further information Building Commission NSW.

SMART AND SKILLED

This training may be subsidised by the NSW Government under the Smart and Skilled initiative. If you are eligible for the government subsidy, your student fee will be determined by the NSW Government.

Smart and Skilled prices are subject to funding availability. Fees and funding will be confirmed once we have received your successful application.

To be eligible, you must also meet the following Smart and Skilled eligibility criteria:

- You are at least 15 years old
- You live or work in NSW
- You are an Australian citizen or permanent resident or a humanitarian visa holder, or a New Zealand citizen
- You are no longer attending school

RPL ASSESSMENT METHODS

You will be required to complete an RPL assessment which includes sections for:

- Knowledge questions
- Practical projects and observations

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Participants will require sufficient language, literacy, and numeracy skills to be able to engage in the assessment and to perform workplace tasks such as calculating materials, interpreting building plans and specifications and recording work outcomes. If you require assistance, please contact us to discuss options available to you.

It is anticipated that the RPL process will take approximately (10) months. This allows an additional two (2) months for review any assessments requiring further evidence or reattempt. This program will require a study commitment of approx. 10-15 hours per week.

It is a condition of enrolment that you are working and have access to resources and job sites where you can undertake the full range of practical projects.

RESOURCES REQUIREMENTS

An RPL pathway will require you to have access to a carpentry work site and at least the below items:

- Computer with internet access
- Phone or laptop/iPad to gather video and photo evidence of undertaking practical tasks
- Personal Protective Equipment (PPE) including steel cap work boots, hearing protection, eye protection, and that all electrical tools and leads are tested and tagged
- Tools of the trade, materials and equipment to perform the assessment tasks including:
  - Pneumatic and electric tools
  - Tiles and materials
  - Caulking guns / nippers
  - Lump hammers / rubber mallets
  - Tile cutters and scribes
  - Concrete mixers / wooden floats
  - Hose and water sprays
  - Power grinders / power sanders
  - Grouting machines / pointed grouters
  - Scrapers and shovels / trowels
  - Beating machines / wire brushes
  - Squeegees / sponges / squares
  - Mortar boards / pallet jacks
  - Scaffolding / ladders

The knowledge questions are a series of questions designed to be answered comprehensively. These questions relate to different units within the qualification and assess understanding of tasks and processes within the construction industry.

A portfolio of evidence is to be collected for practical projects outlined in your RPL assessment. This evidence includes documentary evidence, photos, and videos. Detailed instructions of evidence required and tasks to be undertaken are included in the RPL assessment.

You will be required to have access to a variety of wall and floor tiling jobs. Sample evidence you will be required to provide relates to:

- Planning projects and construction site safety
- Levelling
- Scaffolding and working at heights
- Apply waterproofing
- Prepare surfaces for tiling
- Wall tiles
- Floor tiles
- Repair wall and floor tiles
- Decorative tiling
- Mosaic tiling
- Tile curved surfaces
- Demolition and site clean up

An MBA Customer Service representative will assist you in getting started in our online platform and provide ongoing support during your enrolment. We are available between 8:30am and 5:00pm via phone and email, plus two (2) evenings per week between 4:00pm and 7:00pm for online trainer support for enrolled students.

FEES AND SUBSIDES

A general guide to fees for this qualification pathway is:

Smart and Skilled Subsidised	
If you do not hold previous qualification	from $1,610
If you hold a previous qualification	from $1,930
Indicative pricing without NSW Government Subsidy	
Master Builders Member Rate	$2,200
Non-Member Rate	$2,400

MBA does not accept more than $1,500 in advance of service being provided. Please refer to the website.

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RPL STRUCTURE

In order to successfully achieve the **CPC31320 Certificate III in Wall and Floor Tiling**, participants must be assessed as competent in twenty (20) units of competency. The units of competency offered by Master Builders are:

CODE	UNITS OF COMPETENCY TITLE
Participants must undertake the following mandatory core and elective units:	
CPCCOM1012	Work effectively and sustainably in the construction industry
CPCCOM1013	Plan and organise work
CPCCOM1014	Conduct workplace communication
CPCCOM1015	Carry out measurements and calculations
CPCCOM2001	Read and interpret plans and specifications
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry
CPCCCM2006	Apply basic levelling procedures
CPCCWF2001	Handle wall and floor tiling materials
CPCCWF2002	Use wall and floor tiling tools and equipment
CPCCWF3001	Prepare surfaces for tiling application
CPCCWF3002	Install floor tiles
CPCCWF3003	Install wall tiles
CPCCWF3004	Repair wall and floor tiling
CPCCWF3005	Carry out decorative tiling
CPCCWF3006	Carry out mosaic tiling
CPCCWF3007	Tile curved surfaces
CPCCWF3009	Apply waterproofing process for wall and floor tiling
Participants all also required to undertake three (3) elective units below:	
CPCCCM2009	Carry out basic demolition
CPCCCM2012	Work safely at heights
CPCCCM2008	Erect and dismantle restricted height scaffolding